

Pottsville Free Public Library Tablet Borrowing Policy

The Pottsville Free Public Library has Kindle Fire tablets and an e-reader (collectively referred to as “tablets”) available for borrowing. The tablets are available for three week check out with no renewal, and can be checked out at the Circulation Desk during regular library hours. Tablets must be returned to the Circulation Desk staff before closing time on the due date. Any tablets placed in the outdoor book-drop will incur a fine of \$25 and additional charges for any damages.

Patrons age 18 years and older may borrow the tablets.

Patrons must have a valid Pottsville Free Public Library card, be in good standing (under the \$5 maximum fine threshold), and have a photo ID with a date of birth. Library card and photo ID must be presented each time a tablet is checked out.

Patrons must sign the Tablet Borrower’s Agreement form each time a tablet is checked out.

Tablets are loaned on a first-come, first-serve basis; no holds will be accepted.

One tablet per household.

The patron should inspect the tablet and peripherals before leaving the library. Any damage should be immediately reported to the library staff or the patron will be held responsible for it.

Tablets must be returned to the Circulation Desk and handed to a library staff member; do not leave the tablet on the counter. Library staff will verify all components have been returned and are in good condition before the tablet is checked in.

After a tablet is returned, a patron must wait at least 24 hours before checking out another tablet.

The patron understands that the tablet will be turned off the day after due date.

When checking out a tablet, the patron will receive and be responsible for the following items:

- Kindle Fire 7” tablet (\$50)

- tablet case (\$15)

- carrying bag (\$10)

- charging cord (\$10)

- power adapter (\$20)

Once checked out, Kindle Fire tablets may be used in the Pottsville Free Public Library to take advantage of the library’s free wireless network. Patrons may also use the tablets anywhere there is Wi-Fi such as a store or at home. Use of the tablets on unsecured networks is done at the patron’s risk and the Pottsville Free Public Library takes no responsibility if the user’s personal information is intercepted by hackers while using unsecured networks.

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Patrons must be careful and vigilant when using the tablet to prevent theft or damages, and must not leave the tablet unattended when using it outside the house. The patron is solely responsible for the tablet while it is checked out and responsible for late fees and replacement costs for any damages, loss or theft. Patrons may not attempt to tamper with the tablet hardware or software.

Fines for late return of Kindle Fire tablets accrue at a rate of \$5 per day starting the first day it is overdue, up to \$25. If the tablet is not returned by 15 days past the due date, the patron will be charged the full replacement cost of \$105 plus the full overdue fee of \$25.

The patron is responsible for any violation of the Tablet Borrower's Agreement, Computer User Agreement, and all other applicable library policies.

The Pottsville Free Public Library disclaims all liability for loss of confidential information or damages resulting from that loss and accepts no responsibility for breach of privacy. The patron is responsible for logging out of any service used on the library tablet to prevent exposure of personal information. Unless the patron clears the history, the cache and the cookies, the patron's privacy is at risk – the library does not do this.

The Pottsville Free Public Library reserves the right to modify the Tablet Borrowing Policy and the Tablet Borrower's Agreement at any time. Blocking software is not available on the tablets and the library cannot be held responsible for any content viewed. By checking out a tablet, the patron agrees they will not engage in illegal activities and they are solely responsible for the tablet. The library is not responsible for loss or damage to patron's data for any reason while the patron uses a library tablet.

Adopted July 2018

Revised February 2020